



BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

WORKSHOP

TUESDAY, MARCH 8, 2016

7-9 PM

BRISBANE COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE

7:00 PM - ROLL CALL

Councilmembers present: Conway, Davis, Liu, O'Connell, and Mayor Lentz
Councilmembers absent: None
Staff present: City Manager Holstine, Deputy City Clerk Padilla, Administrative Services Director/Deputy City Manager Schillinger, Senior Management Analyst Cheung

PRIORITY BASED BUDGETING WORKSHOP

- A. Review and make necessary changes to the goal statements and clarifying bullet points from the last Council goal setting session and review, discuss, and make necessary changes to the draft Performance Measures**

City Manager Holstine gave an overview of the format of the workshop. He said that the Council would be reviewing the goal statements and clarifying bullets and draft Performance Measures for each of the five Community Oriented Goals that the City Council discussed on the January 24th meeting. He said that the performance measures are tools that will help the Council answer the following question: how do we know we're successful in meeting the five Community Oriented Goals?

Administrative Services Director/Deputy City Manager Schillinger then presented the latest draft of the Priority Based Budgeting Council Goals.

The Council reviewed the goal statements and clarifying bullet points for the 5 Community Oriented Goals/Results: **Fiscally Prudent, Safe Community, Community Building, Ecological Sustainability, and Economic Development.**

Administrative Services Director/Deputy City Manager Schillinger then presented the draft Performance Measures for each of the five Community Oriented Goals. He reiterated these Performance Measures must be specific, measurable, and results focused. The Council then reviewed and revised the Performance Measures.

For the next steps, Administrative Services Director/Deputy City Manager Schillinger said that each City Department would be submitting their budgets for 2016-2017 to him for review by the end of March.

City Manager Holstine said that the Mid-Year Budget will be reviewed at a City Council Meeting in April. He also said he would schedule a meeting with the City Council Subcommittee on Fiscal and Administrative Policies to discuss Potential Fiscal and Budgetary Policy Issues to help focus and deepen the Council's budget discussion from a policy level.

B. Public Comment

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting adjourned at 9:12 P.M.

Ingrid Padilla, Deputy City Clerk